



Town of Spiritwood

Meeting Minutes

September 22, 2026 - Regular Meeting - 07:00 PM

The regular meeting of the Council of the Town of Spiritwood was held in the Council Chambers at the Spiritwood Town Office, 212 Main Street, on September 22, 2026 at 7:00 p.m

Present:

Deputy Mayor James Bedi	Councillor Ragnar Latus
Councillor John Go	Councillor Mark Corfield
Councillor Shane Colley	Councillor Adam Gatzke
	CAO Rhonda Saam

Absent:

Mayor Gary von Holwede

1. CALL TO ORDER

A quorum being present, Deputy Mayor Bedi called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

2026-0246

2.1 Adoption of the agenda to form part of the minutes

Moved By: Ragnar Latus

Seconded By: Shane Colley

That the agenda be adopted as presented.

Carried

3. IN-CAMERA SESSION

4. ADOPTION OF MINUTES

2026-0247

4.1 Minutes of the regular meeting held August 25, 2026

Moved By: Mark Corfield

Seconded By: Shane Colley

That the minutes of the regular meeting on August 25, 2026 be approved as presented.

Carried

2026-0248

5. CORRESPONDENCE

Moved By: Mark Corfield

Seconded By: John Go

That the correspondence be filed as presented.

Carried

5.1 2026 Fall Training Symposium (2026/27 Training Grant Application Approval)

6. ACCOUNTS AND FINANCIALS

2026-0249

6.1 Accounts for Ratification, Cheque No. 34724 to 34765 and payments #2026, 2122 to 2131 in the amount of \$139,280.44

Moved By: Shane Colley

Seconded By: John Go

That the Accounts for Ratification, Cheque No. 34724 to 34765 and payments #2026, 2122 to 2131 in the amount of \$139,280.44 be approved as presented.

		Carried
2026-0250	6.2	Accounts for Approval, Cheque No. 34766 to 34791 and Payments #2132 to 2135 in the amount of \$140,206.32 Moved By: Shane Colley Seconded By: Mark Corfield <i>Councillor Adam Gatzke declared a conflict and left the council meeting at 7:</i> That the Accounts for Approval, Cheque No. 34766 to 34791 and payments #2132 to 2135 in the amount of \$140,206.32 be approved as presented. <i>Councillor Adam Gatzke re-entered the council meeting at 7:</i> Carried
2026-0251	6.3	Bank Reconciliation for the month of August 2026 Moved By: John Go Seconded By: Ragnar Latus That the Bank Reconciliation for the month of August 2026 be approved as presented. Carried
2026-0252	6.4	Financial Statement for the month of August 2026 Moved By: Shane Colley Seconded By: Adam Gatzke That the Financial Statement for the month of August 2026 be approved as presented. Carried
2026-0253	6.5	Close Out Cemetery Maintenance Savings Account Moved By: Ragnar Latus Seconded By: Mark Corfield That the Cemetery Maintenance Savings Account be closed and the funds be moved to the General Chequing Account. Carried
2026-0254	6.6	Signing Authorities Moved By: Adam Gatzke Seconded By: John Go That effective September 22, 2026, the Town of Spiritwood signing authorities be updated, which includes but is not limited to all accounts at Prosperity Credit Union, and that change is as follows; Either of the following council members to sign; Mayor - Gary von Holwede OR Deputy Mayor - James Bedi OR Councillor Mark Corfield ALONG WITH, Chief Administrative Officer - Rhonda Saam OR Assistant Administrator - Brenda Beaulac Carried
2026-0255	7.	REPORTS Moved By: Adam Gatzke Seconded By: Shane Colley That the reports be filed as presented. Carried
	7.1	Chief Administrative Officer Verbal Report
	7.2	Council Verbal Reports

	7.3	Spiritwood Museum - 2025 Financial Summary
	8.	UNFINISHED BUSINESS
	9.	NEW BUSINESS
2026-0256	9.1	Terry Fox Run - Spiritwood Elementary Schools - Temporary Barricades Moved By: Shane Colley Seconded By: Mark Corfield That we place barricades around Rivier/Hartley Clark Schools temporarily during their Terry Fox Run scheduled for September 25, 2026 from 1:50pm to 3:05pm. Carried
2026-0257	9.2	Temporary Road Closure Between Elementary Schools - First Friday of Each Month of School - 2026/2027 Moved By: Mark Corfield Seconded By: Ragnar Latus That we approve temporary placing barricades between the elementary schools on the second block of second street west from 12:00pm to 12:35pm on the first Friday of each month of School 2026/2027 as follows; October 2 November 6 December 4 January 8 February 5 March 5 April 9 May 7 June 4 Carried
2026-0258	9.3	Orange Shirt Truth and Reconciliation Day Walk - September 29 Moved By: Shane Colley Seconded By: Mark Corfield That we approve the proposal from Witchekan Lake First Nation Kisikohk School to organize a walk through the Town of Spiritwood starting and ending at the Memorial Park from approximately 10:30am to 1:30pm on September 29, 2026. Carried
2026-0259	9.4	Compressor Quote - Town Shop Moved By: Adam Gatzke Seconded By: John Go That we ratify the approval of the quote from the Lake Country Co-op for a 30 gallon compressor, 110volt, in the amount of \$1150 plus taxes to be used at the Town Shop. Carried
2026-0260	9.5	2026 Umaas Workshop - Intro to the Umaas Best Practices Manual Moved By: Adam Gatzke Seconded By: Ragnar Latus That we register the following staff to attend the 2026 Umaas Workshops as follows; September 29 - Rhonda Saam at Prince Albert, SK October 1 - Brenda Beaulac at North Battleford, SK Carried
2026-0261	9.6	Computer Workstation Replacement - Assistant Administrator - Munisoft Moved By: Mark Corfield Seconded By: Shane Colley That we ratify the approval of Munisoft's quote to replace the computer workstation for the assistant administrator. Carried
2026-0262	9.7	Request for Crushed Concrete Donation - Spiritwood High School Track Project Moved By: Shane Colley

Seconded By: Adam Gatzke

Councillor Mark Corfield declared a conflict and left the council meeting at 7:43pm.

That we do not approve the request for donation of crushed concrete material, as the material should remain available for the Town's use and not for outside projects.

Councillor Mark Corfield re-entered the council meeting at 7:48pm.

Carried

9.8 Asphalt Crack Filler

2026-0263

10. ADJOURNMENT

Moved By: John Go

Seconded By: Ragnar Latus

That this meeting be adjourned at 7:52 p.m.

Carried

Mayor

Chief Administrative Officer