



Town of Spiritwood

Meeting Minutes

August 25, 2026 - Regular Meeting - 07:00 PM

The regular meeting of the Council of the Town of Spiritwood was held in the Council Chambers at the Spiritwood Town Office, 212 Main Street, on August 25, 2026 at 7:00 p.m

Present:

Mayor Gary von Holwede	Councillor Ragnar Latus (7:03pm)
Councillor John Go	Councillor James Bedi
Councillor Shane Colley	Councillor Adam Gatzke
Councillor Mark Corfield	CAO Rhonda Saam

Absent:

1. CALL TO ORDER

A quorum being present, Mayor Von Holwede called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

2026-0225

2.1 Adoption of the agenda to form part of the minutes

Moved By: John Go

Seconded By: Jim Bedi

That the agenda be adopted as presented.

Carried

3. ADOPTION OF MINUTES

2026-0226

3.1 Minutes of the regular meeting held July 21, 2026

Moved By: Shane Colley

Seconded By: Mark Corfield

That the minutes of the regular meeting on July 21, 2026 be approved as presented.

Carried

4. DELEGATIONS

4.1 Spiritwood R.C.M.P. - Sargeant Carlin Thiessen - 7:00 PM

Constable Carter and Sargeant Carlin Thiessen entered the council meeting at 7:00 pm.

Discussion regarding the quarterly report and if there were any concerns in the community, as well as updates to positions filled and vacant within the detachment.

Constable Carter and Sargeant Carlin Thiessen left the council meeting at 7:12 pm.

4.2 Town Foreman - Neil Gaboury - Public Works Report - 7:15 pm

Neil Gaboury entered the council meeting at 7:15 pm.

Neil provided an update to town council regarding staff and public works projects and water treatment plant upgrades.

Neil left the council meeting at 7:36 pm.

2026-0227

5. CORRESPONDENCE

Moved By: Jim Bedi

Seconded By: John Go

That the correspondence be filed as presented.

Carried

5.1 SaskEnergy - Natural Gas Line Inspections

5.2 Sask Federation of Police Officers - 2026 Crime Prevention Guide

6. ACCOUNTS AND FINANCIALS

2026-0228 6.1 Accounts for Ratification, Cheque No.34654 to 34688 & Payments #2119 to 2121 in the amount of \$70,497.65

Moved By: Jim Bedi

Seconded By: Ragnar Latus

That the Accounts for Ratification, Cheque No. 34654 to 34688 and payments # 2119 to 2121 in the amount of \$70,497.65 be approved as presented.

Carried

2026-0229 6.2 Accounts for Approval, Cheque No. 34689 to 34723 in the amount of \$231,498.66

Moved By: John Go

Seconded By: Ragnar Latus

That the Accounts for Approval, Cheque No. 34689 to 34723 in the amount of \$231,498.66 be approved as presented.

Carried

2026-0230 6.3 Bank Reconciliation for the month of July 2026

Moved By: Jim Bedi

Seconded By: Shane Colley

That the Bank Reconciliation for the month of July 2026 be approved as presented.

Carried

2026-0231 6.4 Financial Statement for the month of July 2026

Moved By: Shane Colley

Seconded By: Adam Gatzke

That the Financial Statement for the month of July 2026 be approved as presented.

Carried

2026-0232 **7. REPORTS**

Moved By: Shane Colley

Seconded By: Adam Gatzke

That the reports be filed as presented.

Carried

7.1 Chief Administrative Officer Verbal Report

7.2 Council Verbal Reports

7.3 Museum Meeting Minutes - July 22, 2026

8. UNFINISHED BUSINESS

2026-0233 8.1 Roadside Development Permit - Ministry of Highways

Moved By: Shane Colley

Seconded By: Mark Corfield

That we submit an application to the SGI Grant PSE Program for radar feedback speed signs for Highway 3 going through town.

Carried

9. NEW BUSINESS

2026-0234 9.1 Transfer Station - Concrete Crushing

Moved By: Mark Corfield

Seconded By: Adam Gatzke

		That we transfer funds from general reserves to cover the expenses for Concrete Crushing at the Transfer Station; and, Furthermore, that we remove concrete from the accepted materials collected at the Spiritwood Transfer Station and amend Policy No. 4-1 and the Transfer Station Operations plan to reflect this change. Carried
2026-0235	9.2	Policy No. 4-1 - Transfer Station Moved By: Jim Bedi Seconded By: Ragnar Latus That we amend Policy No. 4-1 Transfer Station, by removing concrete from the accepted materials collected as presented and attached to form part of the meeting minutes. Carried
2026-0236	9.3	Water Treatment Plant Automation Upgrade Project Moved By: Mark Corfield Seconded By: Adam Gatzke That we approve the quote from Drop Solutions for upgrading the water treatment plant automation control system in the amount of \$88,235 plus taxes and fees. Carried
2026-0237	9.4	Water Treatment Plant RO Booster Pump Moved By: John Go Seconded By: Mark Corfield That we approve the quote from Drop Solutions for replacement of the RO Booster Pump with a vertical style centrifugal pump in the amount of \$15,000 plus taxes. Carried
2026-0238	9.5	Water Treatment Plant Valve Replacements Moved By: Ragnar Latus Seconded By: Adam Gatzke That we approve the quote from Drop Solutions for replacement of 4 Bray Butterfly Valves at the Water Treatment Plant in the amount of \$12,824 plus taxes and shipping charges. Carried
2026-0239	9.6	Animal Control Officer Position Moved By: Mark Corfield Seconded By: Jim Bedi That we appoint Owen Beaulac as the Animal Control Officer effective September 1, 2026 at a rate of \$350 per month. Carried
2026-0240	9.7	Request to Limit Taxi Licenses within Municipal Limits Moved By: Mark Corfield Seconded By: Adam Gatzke That we deny the request to place a limit on the number of taxi licenses permitted within the Town of Spiritwood. Carried
2026-0241	9.8	Facility Management Modules - SPRA Fall Symposium Moved By: Jim Bedi Seconded By: Ragnar Latus That we approve registering Daniya Sharafutdinova for the educational Facility Management Modules 1, 2, & 3 at the 2026 SPRA Fall Symposium hosted in Prince Albert, SK on September 14 to September 16, 2026. Carried
2026-0242	9.9	Building Permit #07-2026 - Detached Garage & Deck - Lot 7 Block 28 Plan 79B16288 Moved By: Mark Corfield

Seconded By: John Go

That we approve Building Permit #07-2026 to construct a detached garage and deck on Lot 7 Block 28 Plan 79B16288, with the condition of approval of compliance to the Town of Spiritwood Zoning Bylaws, and the building permit pending authorization from the Building Inspector.

Carried

2026-0243 9.10 Confined Space & H2S Course

Moved By: Mark Corfield
Seconded By: Shane Colley

That we ratify the decision to send Dawson Beaulac to the Confined Space and H2S Course offered in Shellbrook on August 25 & August 26, 2026.

Carried

2026-0244 9.11 Building Permit #08-2026 - Construct Roof Assembly - Lot 21 Block 3 Plan AP518

Moved By: Adam Gatzke
Seconded By: Ragnar Latus

That we approve Building Permit #08-2026 to construct a roof assembly on Lot 21 Block 3 Plan AP518, with the condition of approval of compliance to the Town of Spiritwood Zoning Bylaws, and the building permit pending authorization from the Building Inspector.

Carried

2026-0245 **10. ADJOURNMENT**

Moved By: Ragnar Latus
Seconded By: John Go

That this meeting be adjourned at 8:22 p.m.

Carried

Mayor

Chief Administrative Officer