



Town of Spiritwood

Meeting Minutes

June 23, 2026 - Regular Meeting - 07:00 PM

The regular meeting of the Council of the Town of Spiritwood was held in the Council Chambers at the Spiritwood Town Office, 212 Main Street, on June 23, 2026 at 7:00 p.m

Present:

Mayor Gary von Holwede Councillor Ragnar Latus
Councillor John Go Councillor James Bedi
Councillor Shane Colley Councillor Adam Gatzke
Councillor Mark Corfield CAO Rhonda Saam

Absent:

1. CALL TO ORDER

A quorum being present, Mayor Von Holwede called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

2026-0169

Moved By: Shane Colley

Seconded By: Ragnar Latus

Carried

2.1 Adoption of the agenda to form part of the minutes

That the agenda be adopted as presented.

3. ADOPTION OF MINUTES

3.1 Minutes of the regular meeting held May 26, 2026

2026-0170

Moved By: Jim Bedi

Seconded By: Mark Corfield

That the minutes of the regular meeting on May 26, 2026 be approved as presented.

Carried

4. DELEGATIONS

4.1 Town Foreman - Neil Gaboury - Public Works Report - 7:15 pm

Town Foreman, Neil Gaboury entered the council meeting at 7:15 pm.

Neil provided a public works report for the upcoming summer season, discussed maintenance and projects.

Neil Gaboury left the council meeting at 7:37 pm.

5. CORRESPONDENCE

2026-0171

Moved By: Ragnar Latus

Seconded By: John Go

That the correspondence be filed as presented.

Carried

5.1 STARS Horizons Spring 2026

5.2 2026 SAMA Primary Audit Report

6. ACCOUNTS AND FINANCIALS

6.1 Accounts for Ratification, Cheque No. 34487 to 34513 & Payments 2102 to 2104 in the amount of \$49,955.02

2026-0172

Moved By: Jim Bedi

Seconded By: John Go

That the Accounts for Ratification, Cheque No. 34487 to 34513 & Payments 2102 to 2104 in the amount of \$49,955.02 be approved as presented.

Carried

6.2 Accounts for Approval, Cheque No. 34514 to 34554 & Payments 2105 to 2109 in the amount of \$99,112.10

2026-0173

Moved By: Shane Colley

Seconded By: John Go

Councillor James Bedi declared a conflict and left the council meeting at 7:38 pm.

That the Accounts for Approval, Cheque No. 34514 to 34554 & Payments 2105 to 2109 in the amount of \$99,112.10 be approved as presented.

Councillor James Bedi returned to the council meeting at 7:43 pm.

Carried

6.3 Bank Reconciliation for the month of May 2026

2026-0174

Moved By: Mark Corfield

Seconded By: John Go

That the Bank Reconciliation for the month of May 2026 be approved as presented.

Carried

6.4 Financial Statement for the month of May 2026

2026-0175

Moved By: Jim Bedi

Seconded By: Shane Colley

That the Financial Statement for the month of May 2026 be approved as presented.

Carried

7. REPORTS

2026-0176

Moved By: Shane Colley

Seconded By: Adam Gatzke

That the reports be filed as presented.

Carried

7.1 Chief Administrative Officer Verbal Report

7.2 Council Verbal Reports

7.3 Water Treatment Plant Operator Reports 2026 - March, April, May

8. UNFINISHED BUSINESS

8.1 Sidewalk Construction - North side of First Avenue from First Street to Fourth Street

2026-0177

Moved By: Adam Gatzke

Seconded By: Jim Bedi

That we obtain new quotes to do this project over two years.

Carried

9. NEW BUSINESS

9.1 Budget 2026

2026-0178

Moved By: Jim Bedi

Seconded By: Shane Colley

That we have a special meeting for 2026 Budget on July 7, 2026 at 6:30pm.

Carried

9.2 Repeal Bylaw No. 513/17- Cemetery

2026-0179

Moved By: Mark Corfield

Seconded By: Adam Gatzke

That the Town of Spiritwood Bylaw No. 513/17, being a bylaw to maintain, sustain and regulate the Spiritwood Cemetery, be hereby repealed, as the RM of Spiritwood is responsible for the management and operations of the Spiritwood Cemetery.

Carried

9.3 Request for Registrar to Issue Title - Lot 7 Blk/Par I Plan CA5071

2026-0180

Moved By: Jim Bedi

Seconded By: John Go

That as of June 30, 2026, we authorize to proceed with application for title acquisition in accordance with the tax enforcement act for Lot 7 Blk/Par I Plan CA5071 Extension 0.

Carried

9.4 Building Permit #02-2026 - Construct Landing & Steps - Lot 12 Block 21 Plan 61B0255

2026-0181

Moved By: Shane Colley

Seconded By: Mark Corfield

That we approve Building & Development Permit #02-2026 to construct new landing and steps located on Lot 12 Block 21 Plan 61B0255, with the condition of approval of compliance to the Town of Spiritwood Zoning Bylaws, and the building permit pending authorization from the Building Inspector.

Carried

9.5 Building Permit #04-2026 - Summer Shed - Lot 9 Block 26 Plan 74B06414

2026-0182

Moved By: Mark Corfield

Seconded By: Jim Bedi

That we approve Building Permit #04-2026 to construct a summer shed located on Lot 9 Block 26 Plan 74B06414, with the condition of approval of compliance to the Town of Spiritwood Zoning Bylaws, and the building permit pending authorization from the Building Inspector.

Carried

9.6 Building Permit #05-2026 - Construct new Deck Roof - Lot 14 Block 21 Plan 70B04862

2026-0183

Moved By: Adam Gatzke

Seconded By: Ragnar Latus

That we approve Building Permit #05-2026 to construct a new deck roof located on Lot 14 Block 21 Plan 70B04862, with the condition of approval of compliance to the Town of Spiritwood Zoning Bylaws, and the building permit pending authorization from the Building Inspector.

Carried

9.7 Building Permit #06-2026 Construct New Porch - Lot 17 Block 25 Plan 76B30221

2026-0184

Moved By: Adam Gatzke

Seconded By: Shane Colley

That we approve Building Permit #06-2026 to construct a new porch located on Lot 17 Block 25 Plan 76B30221, with the condition of approval of compliance to the Town of Spiritwood Zoning Bylaws, and the building permit pending authorization from the Building Inspector.

Carried

9.8 Civic Centre Chair Rental Request - Spiritwood High School

2026-0185

Moved By: Shane Colley

Seconded By: Adam Gatzke

Councillor Mark Corfield declared a conflict 8:05pm.

That Council deny the request to rent chairs from the Spiritwood Civic Centre in accordance with the established Town of Spiritwood Policy 6-1 Civic Centre, which states that tables and chairs are not available for rental outside of the Civic Centre

facility bookings.

Councillor Mark Corfield entered the council meeting at 8:10pm.

Carried

9.9 2027 SAMA REINSPECTION

2026-0186

Moved By: Mark Corfield

Seconded By: John Go

That Council hereby authorizes Sama to proceed with the 2027 reinspection of properties within the Town of Spiritwood, in accordance with the applicable provisions of Saskatchewan Assessment Management Agency and provincial legislation, for the purpose of updating property assessments and ensuring the assessment roll remains current and accurate.

Carried

9.10 Lottery License #03-2026 - Spiritwood High School

2026-0187

Moved By: Adam Gatzke

Seconded By: John Go

That we approve Lottery License #03-2026 for the Spiritwood High School for a Local Authority Raffle under \$2500.

Carried

9.11 Lot 7 Blk/Par I Plan CA5071

9.12 Bylaw No. 568/26 - Bylaw to Provide for a Base Tax - First Reading

9.13 Bylaw No. 569/26 - Bylaw to Establish Mill Rate Factors - First Reading

9.14 Sand Quote - Kidzland Park

2026-0188

Moved By: Jim Bedi

Seconded By: Ragnar Latus

That we obtain more information regarding delivery costs of the sand and try to get another quote as well.

Carried

9.15 Policy 3-3 - Facility Walk-Through

2026-0189

Moved By: John Go

Seconded By: Adam Gatzke

That we approve Policy 3-3 Facility Walk-Through, as attached to form part of the minutes.

Carried

9.16 Policy 2-7 Pay Days & Timesheets

2026-0190

Moved By: Jim Bedi

Seconded By: Mark Corfield

That we approve replacing Policy 2-7 Pay Days & Timesheets as presented and as attached to form part of the minutes.

Carried

9.17 Support Request - Keep the Snowbirds Flying Campaign - Canadian Forces

2026-0191

Moved By: Mark Corfield

Seconded By: Jim Bedi

That we do not participate in the Keep the Snowbirds Flying campaign request.

Carried

9.18 Civic Centre Caretaker Position - Effective July 15, 2026

2026-0192

Moved By: Adam Gatzke

Seconded By: Mark Corfield

That we approve the renewal of the Civic Centre Caretaker Position with Jennifer Bamba at the rates established under Resolution No 2023-0194, effective July 15, 2026, and that the contract shall remain in effect on an ongoing basis until terminated by either party, subject to sixty (60) days written notice.

Carried

10. ADJOURNMENT

2026-0193

Moved By: John Go

Seconded By: Shane Colley

That this meeting be adjourned at 8:21 p.m.

Carried

Mayor

Chief Administrative Officer