



Town of Spiritwood

Meeting Minutes

May 12, 2026 - Regular Meeting - 07:00 PM

The regular meeting of the Council of the Town of Spiritwood was held in the Council Chambers at the Spiritwood Town Office, 212 Main Street, on May 12, 2026 at 7:00 p.m

Present:

Deputy Mayor James Bedi Councillor Ragnar Latus

Councillor John Go Councillor Mark Corfield

Councillor Shane Colley CAO Rhonda Saam

Absent: Councillor Adam Gatzke

Mayor Gary von Holwede

1. CALL TO ORDER

A quorum being present, Deputy Mayor Bedi called the meeting to order at 7:04 p.m.

2. APPROVAL OF AGENDA

2.1 Adoption of the agenda to form part of the minutes

2026-0123

Moved By: John Go

Seconded By: Shane Colley

That the agenda be adopted as presented.

Carried

3. ADOPTION OF MINUTES

3.1 Minutes of the regular meeting held April 28, 2026

2026-0124

Moved By: Shane Colley

Seconded By: John Go

That the minutes of the regular meeting on April 28, 2026 be approved as presented.

Carried

4. DELEGATIONS

4.1 Sarcs 2025/2026 Finance Report - Brenda Beaulac - SARCS Finance Administrator - 7:30 PM

Brenda Beaulac entered the council meeting at 8:18 pm.

Brenda presented an overview of 2025 Revenues and Expenses for SARCS Operations.

Brenda Beaulac left the council meeting at 9:28 pm.

5. CORRESPONDENCE

2026-0125

Moved By: Shane Colley

Seconded By: Adam Gatzke

That the correspondence be filed as presented.

Carried

5.1 36th Annual SUMA Golf Tournament - Town of Midale

6. ACCOUNTS AND FINANCIALS

6.1 Accounts for Ratification, Cheque No. 34432 to 34450 in the amount of \$25,432.35

2026-0126

Moved By: John Go

Seconded By: Shane Colley

That the Accounts for Ratification, Cheque No. 34432 to 34450 in the amount of \$25,432.35 be approved as presented.

Carried

6.2 Accounts for Approval, Cheque No. 34451 to 34471 & Payment #2094 to 2099 in the amount of \$

2026-0127

Moved By: Mark Corfield

Seconded By: Adam Gatzke

That the Accounts for Approval, Cheque No. 34451 to 34471 and payment #2094 to 2099 in the amount of \$66,156.22 be approved as presented.

Carried

7. REPORTS

2026-0128

Moved By: Shane Colley

Seconded By: Ragnar Latus

That the reports be filed as presented.

Carried

7.1 Chief Administrative Officer Verbal Report

7.2 Council Verbal Reports

7.3 Water Treatment Plant - Drop Solutions Site Visit on April 23, 2026

7.4 Spiritwood Fire Department - 2025 Financial Report

7.5 Spiritwood Museum - Meeting Minutes April 29, 2026

7.6 Northern Lakes Economic Development Corp - Quarterly Report - January to April 2026

8. UNFINISHED BUSINESS

9. NEW BUSINESS

9.1 Policy 6-3 - Events & Recreation Assistant - Repeal Policy

2026-0129

Moved By: Mark Corfield

Seconded By: Shane Colley

That we repeal Policy 6-3 Events & Recreation Assistant Policy, effective immediately.

Carried

9.2 Policy 3-2 Operations Assistant

2026-0130

Moved By: Adam Gatzke

Seconded By: John Go

That we approve Policy 3-2 Operations Assistant, as attached to form part of the minutes.

Carried

9.3 2026 Summer Student Positions

2026-0131

Moved By: John Go

Seconded By: Mark Corfield

That the following summer students will be hired for the 2026 season, and be working under the following departments;

Town

Nithyan Kurup, at a wage rate of \$17/hr, effective June 1, 2026 to August 31, 2026

Brooklyn Saam, at a wage rate of \$17/hr, effective July 2, 2026 to August 31, 2026

Sarcs

Jerald Laguyo

Jell Lian Rosal

Museum

Hayley Harris

And; That these students will be under the supervision of the Town of Spiritwood and the Economic Development Department, Sarcis, and the Museum; and the Town will be administrating payroll, as well as invoicing costs accordingly to each department.

Carried

9.4 Policy 6-3 - Recreation Facility Supervisor

2026-0132

Moved By: John Go

Seconded By: Adam Gatzke

That we rescind Policy No. 25 - Rec Facility Supervisor and replace it with Policy 3-6 - Recreation Facility Supervisor, effective May 12, 2026, as attached to form part of the minutes.

Carried

9.5 Demo Permit #01-2026 - 338 Fourth Street East - Remove addition and deck

2026-0133

Moved By: Ragnar Latus

Seconded By: Shane Colley

That demolition permit #01-2026 be approved as presented with the condition that the structure be disposed of as per environmental regulations.

Carried

9.6 Bylaw No. 567/26 - Animal Control - First Reading

2026-0134

Moved By: Adam Gatzke

Seconded By: Shane Colley

That Bylaw No. 567/26, being a Bylaw to Regulate and Control the Ownership and Possession of Animals within the Town of Spiritwood, be read a first time.

Carried

9.7 Spiritwood Fire Department Route Concerns

2026-0135

Moved By: Mark Corfield

Seconded By: Adam Gatzke

That we pass on the concerns to the Spiritwood Fire Department and have our public works staff install the speed bumps for the season in various locations within town limits.

Carried

9.8 Request for Tax Payment Arrangements - Lot 5 Block 33 Plan 78B14408

2026-0136

Moved By: Mark Corfield

Seconded By: Shane Colley

That we deny the request to accommodate a payment plan for payment of taxes at Lot 5 Block 33 Plan 78B14408.

Carried

9.9 Designated Parking Request - 112 Main Street

2026-0137

Moved By: Shane Colley

Seconded By: John Go

That we postpone this item until a future council meeting.

Carried

9.10 Asbestos Remediation - House at 220 Second Street East

2026-0138

Moved By: Mark Corfield

Seconded By: Ragnar Latus

That we approve the quote from R.S. Management Services Inc. and proceed with the project for asbestos removal of the Tax Title Property located at 220 Second Street East.

Carried

9.11 Town Office Window Decals

2026-0139

Moved By: Adam Gatzke

Seconded By: Mark Corfield

That we postpone this item until the next council meeting and get another quote from All-Out Graphics in North Battleford.

Carried

9.12 Operations Assistant Position

2026-0140

Moved By: Adam Gatzke

Seconded By: Mark Corfield

That we hire Dawson Beaulac as a Full-Time Operations Assistant, effective June 10, 2026, at a wage rate attached to form part of the minutes, including the employer portions for both pension and group benefits.

Carried

9.13 Recreation Facility Supervisor Position

2026-0140

Moved By: Shane Colley

Seconded By: Ragnar Latus

That we hire Nina Skiftun as the permanent Full-Time Recreation Facility Supervisor, effective August 17, 2026, at a wage rate attached to form part of the minutes, including the employer portions for both pension and group benefits.

Carried

9.14 Sidewalk Construction - North side of First Avenue from First Street to Fourth Street

9.15 At The Source Strengthening Saskatchewan's Drinking Water Systems Together Forum - June 2, 2026

2026-0141

Moved By: Mark Corfield

Seconded By: Shane Colley

That we send either Jim or Rhonda to the Strengthening Saskatchewan's Drinking Water Systems Together Forum on June 2, 2026.

Carried

9.16 Sasktel - 2026 Custom Grass Cutting Service Request

2026-0142

Moved By: Mark Corfield

Seconded By: Ragnar Latus

That we enter into a Grass Cutting Service Agreement with Sasktel, requesting the Town to cut the grass for 2026 at their Fourth Street East location in the Town of Spiritwood, at a rate of \$80/hr.

Carried

10. ADJOURNMENT

2026-0143

Moved By: Ragnar Latus

Seconded By: Shane Colley

That this meeting be adjourned at 9:29 p.m.

Carried

Mayor

Chief Administrative Officer