



# Town of Spiritwood

## Meeting Minutes

February 24, 2026 - Regular Meeting - 07:00 PM

The regular meeting of the Council of the Town of Spiritwood was held in the Council Chambers at the Spiritwood Town Office, 212 Main Street, on February 24, 2026 at 7:00 p.m

### Present:

Mayor Gary von Holwede Councillor Ragnar Latus  
Councillor John Go Councillor Mark Corfield  
Councillor Shane Colley CAO Rhonda Saam

### Absent:

Councillor James Bedi

## 1. CALL TO ORDER

A quorum being present, Mayor Von Holwede called the meeting to order at 7:00 p.m.

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## 2. APPROVAL OF AGENDA

2.1 Adoption of the agenda to form part of the minutes

2026-0053

**Moved By:** John Go

**Seconded By:** Shane Colley

That the agenda be adopted as presented.

Carried

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## 3. ADOPTION OF MINUTES

3.1 Minutes of the public meeting held on February 10, 2026

2026-0054

**Moved By:** Ragnar Latus

**Seconded By:** Mark Corfield

That the minutes of the public meeting on February 10, 2026 be approved as presented.

Carried

3.2 Minutes of the regular meeting held February 10, 2026

2026-0055

**Moved By:** Mark Corfield  
**Seconded By:** Ragnar Latus

That the minutes of the regular meeting on February 10, 2025 be approved as presented.

Carried

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#### **4. ACCOUNTS AND FINANCIALS**

4.1 Accounts for Ratification, Cheque No. 34297 to 34304 in the amount of \$8,500

2026-0056

**Moved By:** Mark Corfield  
**Seconded By:** Ragnar Latus

That the Accounts for Ratification, Cheque No. 34297 to 34304 in the amount of \$8,500 be approved as presented.

Carried

4.2 Accounts for Approval, Cheque No. 34305 to 34315 and Payments #2077 to 2079 in the amount of \$21,637.66

2026-0057

**Moved By:** Shane Colley  
**Seconded By:** Ragnar Latus

That the Accounts for Approval, Cheque No. 34305 to 34315 and payments #2077 to 2079 in the amount of \$21,637.66 be approved as presented.

Carried

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#### **5. REPORTS**

2026-0058

**Moved By:** John Go  
**Seconded By:** Shane Colley

That the reports be filed as presented.

Carried

5.1 Chief Administrative Officer Verbal Report

5.2 Council Verbal Reports

5.3 Spiritwood Museum - 2025 Financial Statement

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#### **6. UNFINISHED BUSINESS**

##### **7. NEW BUSINESS**

7.1 SARCS - Operational Funding Request

2026-0059

**Moved By:** Shane Colley  
**Seconded By:** Mark Corfield

That we approve Sarcs funding request of \$75,000 to assist with general operating expenses.

Carried

7.2 SPRA Play Mentor Training - Saskatoon, March 14, 2026

2026-0060

**Moved By:** John Go

**Seconded By:** Ragnar Latus

That we send our Recreation Facility Assistant, Daniya Sharafutdinova, to the SPRA Play Mentor Training in Saskatoon on March 14, 2026.

Carried

7.3 Computer Replacement Quote - Server & Receipt Workstation -Munisoft

2026-0061

**Moved By:** John Go

**Seconded By:** Shane Colley

That we approve the quote provided from Munisoft in the amount of \$4,474 plus taxes to upgrade the Receipt Workstation computer, the Battery Backup system and the Server computer, and rotate the current server computer to the assistant administrator workstation.

Carried

7.4 Tax Enforcement - Listing of Lands in Arrears - Feb 2026

2026-0062

**Moved By:** Mark Corfield

**Seconded By:** John Go

That we approve Form 1 Listing of Lands with Arrears of taxes, as of February 2026, as presented to council at this meeting; and,

That we advertise Fom 2 in the Spiritwood Herald for one week with the exception that we do not include in the list, land in respect of which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy with respect to that land, as per Section 3(3) of the Tax Enforcement Act.

Carried

7.5 Spiritwood Public Library - 2026 Operational Funding & Extra Hour Purchase Request

2026-0063

**Moved By:** Ragnar Latus

**Seconded By:** John Go

That we approve the request for \$1,000 in operational funding to help cover expenses in 2026;

and,

That we approve the request of \$2,647.80 to cover the purchase of two additional hours/week of library services for 2026.

Carried

7.6 Policy 4-3 Waterworks Emergency Response Plan

2026-0064

**Moved By:** Shane Colley

**Seconded By:** Mark Corfield

That we approve Policy 4-3 Waterworks Emergency Response Plan and Schedules A, B, & C, with amendments to reflect updated names, contact information, and other applicable details.

7.7 Public Works Labourer

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**8. ADJOURNMENT**

2026-0065

**Moved By:** Shane Colley

**Seconded By:** Ragnar Latus

That this meeting be adjourned at 7:41 p.m.

Carried

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Mayor

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Chief Administrative Officer