



Town of Spiritwood

Meeting Minutes

March 10, 2026 - Regular Meeting - 07:00 PM

The regular meeting of the Council of the Town of Spiritwood was held in the Council Chambers at the Spiritwood Town Office, 212 Main Street, on March 10, 2026 at 7:00 p.m

Present:

Mayor Gary von Holwede Councillor Ragnar Latus
Councillor John Go Councillor Mark Corfield
Councillor Shane Colley CAO Rhonda Saam
Councillor James Bedi

Absent:

1. CALL TO ORDER

A quorum being present, Mayor Von Holwede called the meeting to order at 6:57 p.m.

2. APPROVAL OF AGENDA

Moved By: Shane Colley

Seconded By: John Go

2.1 Adoption of the agenda to form part of the minutes

2026-0066

That the agenda be adopted as presented.

Carried

3. ADOPTION OF MINUTES

Moved By: John Go

Seconded By: Ragnar Latus

3.1 Minutes of the regular meeting held February 24, 2026

2026-0067

That the minutes of the regular meeting on February 24, 2026 be approved as presented.

Carried

4. DELEGATIONS

4.1 Town Foreman - Neil Gaboury - 7:10 pm

Town Foreman Neil Gaboury entered the council meeting at 7:10pm.

Neil provided updates regarding public works winter season, the water treatment plant and discussed replacing our seasonal public works position.

Neil left the council meeting at 7:35pm.

5. CORRESPONDENCE

2026-0068

Moved By: Jim Bedi

Seconded By: John Go

That the correspondence be filed as presented.

Carried

5.1 SGI Business Recognition Program 2026

5.2 STARS Information 2026

6. ACCOUNTS AND FINANCIALS

6.1 Accounts for Ratification, Cheque No. 34316 to 34337 and Payment # 2080 to 2082 in the amount of \$119,076.81

2026-0069

Moved By: Jim Bedi

Seconded By: Mark Corfield

That the Accounts for Ratification, Cheque No. 34316 to 34337 and payment #2080 to 2082 in the amount of \$119,076.81 be approved as presented.

Carried

6.2 Accounts for Approval, Cheque No. 34338 to 34346 and Payment #2083 in the amount of \$13,631.33

2026-0070

Moved By: Shane Colley

Seconded By: John Go

That the Accounts for Approval, Cheque No. 34338 to 34346 and Payment #2083 in the amount of \$13,631.33 be approved as presented.

Carried

6.3 Bank Reconciliation for the month of February 2026

2026-0071

Moved By: Shane Colley

Seconded By: Ragnar Latus

That the Bank Reconciliation for the month of February 2026 be approved as presented.

Carried

6.4 Financial Statement for the month of February 2026

2026-0072

Moved By: Jim Bedi

Seconded By: Shane Colley

That the Financial Statement for the month of February 2026 be approved as presented.

Carried

7. REPORTS

2026-0073

Moved By: Jim Bedi

Seconded By: Shane Colley

That the reports be filed as presented.

Carried

7.1 Chief Administrative Officer Verbal Report

7.2 Council Verbal Reports

7.3 Water Treatment Plant Operator Report - Aug to Dec 2025

7.4 Northern Lakes Health Committee - Meeting Minutes - Feb. 2, 2026

7.5 Spiritwood Museum Meeting Minutes - Feb 12, 2026

8. UNFINISHED BUSINESS

8.1 Public Works Position - Operations Assistant

2026-0074

Moved By: Mark Corfield

Seconded By: John Go

That we advertise for a full-time operations assistant for the public works department.

Carried

9. NEW BUSINESS

9.1 Building Permit #01-2026 - 236 Second Avenue - Renovations

2026-0075

Moved By: Mark Corfield

Seconded By: Shane Colley

That we approve Building & Development Permit #01-2026 to renovate the residence located on Lot 10 Block 16 Plan BK4385, with the condition of approval of compliance to the Town of Spiritwood Zoning Bylaws, and the building permit pending authorization from the Building Inspector.

Carried

9.2 Spiritwood R.C.M.P. - 2026 Annual Performance Plan

2026-0076

Moved By: Mark Corfield

Seconded By: Jim Bedi

That after reviewing the Spiritwood R.C.M.P. 2026 Annual Performance Plan, we continue supporting the following priorities for the Town of Spiritwood;

1. Drugs - increased visibility, public education/school presentations, targeting warrants, increase in intel gathering.
2. Community Engagement - school visits, community sports, community bbq, attend community events.

And, that if new priorities arise during the year, we can reassess and change focus and direction at that time.

Carried

9.3 Spiritwood Cemetery Expansion - RM of Spiritwood

2026-0077

Moved By: Jim Bedi

Seconded By: John Go

That we approve the request from the RM of Spiritwood to use the Cemetery funds for purchasing the land for cemetery expansion as well as subdivision and consolidation costs.

Carried

9.4 SunCorp Valuations - Optional Annual Desktop Proposal

2026-0078

Moved By: John Go

Seconded By: Mark Corfield

That we do not participate in an annual desktop valuation service as proposed by SunCorp Valuations.

Carried

10. ADJOURNMENT

2026-0079

Moved By: Ragnar Latus

Seconded By: Jim Bedi

That this meeting be adjourned at 8:20 p.m.

Carried

Mayor

Chief Administrative Officer