



Town of Spiritwood
Meeting Minutes
Regular Meeting December 16, 2025 - 07:00 PM

The regular meeting of the Council of the Town of Spiritwood was held in the Council Chambers at the Spiritwood Town Office, 212 Main Street, on December 16, 2025 at 7:00 p.m

Present:

Mayor Gary von Holwede	Councillor Ragnar Latus
Councillor Tess Mills	Councillor Shane Colley (<i>arrived at 7:38pm</i>)
Councillor John Go	Councillor Mark Corfield
Councillor James Bedi	CAO Rhonda Saam

Absent:

1 CALL TO ORDER

A quorum being present, Mayor Von Holwede called the meeting to order at 7:00 p.m.

2 APPROVAL OF AGENDA

2.1 Adoption of the agenda to form part of the minutes

2025-0391

Moved By: Jim Bedi

Seconded By: Mark Corfield

That the agenda be adopted as presented.

CARRIED

3 IN-CAMERA SESSION

4 ADOPTION OF MINUTES

4.1 Minutes of the public meeting held on November 25, 2025

2025-0392

Moved By: Tess Mills

Seconded By: Jim Bedi

That the minutes of the public meeting on November 25, 2025 be approved as presented.

CARRIED

4.2 Minutes of the regular meeting held November 25, 2025

2025-0393

Moved By: Mark Corfield

Seconded By: John Go

That the minutes of the regular meeting on November 25, 2025 be approved as presented.

CARRIED

5 ACCOUNTS AND FINANCIALS

5.1 Accounts for Ratification, Cheque No. 34148 to 34173 & Payments 2056 to 2059 in the amount of \$47,045.42

2025-0394

Moved By: Jim Bedi

Seconded By: John Go

That the Accounts for Ratification, Cheque No. 34148 to 34173 and payments 2056 to 2059 in the amount of \$47,045.42 be approved as presented.

CARRIED

5.2 Accounts for Approval, Cheque No. 34174 to 34196 & Payment #2060 in the amount of \$40,427.29

2025-0395

Moved By: Ragnar Latus

Seconded By: Mark Corfield

That the Accounts for Approval, Cheque No. 34174 to 34196 and payment # 2060 in the amount of \$40,427.29 be approved as presented.

CARRIED

5.3 Bank Reconciliation for the month of November 2025

2025-0396

Moved By: John Go

Seconded By: Tess Mills

That the Bank Reconciliation for the month of November 2025 be approved as presented.

CARRIED

5.4 Financial Statement for the month of November 2025

2025-0397

Moved By: Jim Bedi

Seconded By: John Go

That the Financial Statement for the month of November 2025 be approved as presented.

CARRIED

5.5 Funds Transfer - CCBF (Gas Tax Savings)

2025-0398

Moved By: Ragnar Latus

Seconded By: Tess Mills

That we transfer the 2025 Gas Tax funds in the amount of \$60,181.80 from the General Chequing Account to the CCBF (Gas Tax) Savings Account.

CARRIED

6 REPORTS

2025-0399

Moved By: John Go

Seconded By: Mark Corfield

That the reports be filed as presented.

CARRIED

6.1 Chief Administrative Officer Verbal Report

6.2 Council Verbal Reports

7 UNFINISHED BUSINESS

8 NEW BUSINESS

8.1 2026 Council Meeting Schedule

2025-0400

Moved By: John Go

Seconded By: Shane Colley

That we approve the 2026 Council meeting schedule as presented and attached to form part of the minutes.

CARRIED

8.2 2026 Transfer Site Schedule

2025-0401

Moved By: Shane Colley

Seconded By: Jim Bedi

That we approve the 2026 Transfer Site Schedule as presented and attached to form part of the minutes.

CARRIED

8.3 2026 Fidelity Bond Insurance - Municipalities Act Section 113(1)

2025-0402

Moved By: Shane Colley

Seconded By: Ragnar Latus

That we accept the 2026 Fidelity Bond Insurance Confirmation as presented and required as per Section 113(1) of the Municipalities Act, which is attached to form part of the minutes.

CARRIED

8.4 Children At Play Sign Placement

2025-0403

Moved By: Shane Colley

Seconded By: Jim Bedi

That we install speed bumps along 5th avenue east between 2nd and 3rd street east when weather permits.

CARRIED

8.5 2025/2026 Town Office Snow Removal

2025-0404

Moved By: Ragnar Latus

Seconded By: Mark Corfield

That we ratify the decision to hire Albert Epp to shovel the town office snow for the 2025/2026 season for the amount of \$125/month effective November 15, 2025.

CARRIED

8.6 January 2026 Office Hours

2025-0405

Moved By: Mark Corfield

Seconded By: Tess Mills

That the Town Office will be closed to the public for 2025 Year End & 2026 New Year Processing on January 2nd and 5th, 2025.

CARRIED

8.7 SadSaac & Industrial Area Drainage Report

2025-0406

Moved By: Mark Corfield

Seconded By: John Go

That we acknowledge the SadSaac & Industrial Area Drainage Report as presented from Associated Engineering and attach it to form part of the minutes.

CARRIED

9 ADJOURNMENT

2025-0407

Moved By: Tess Mills

Seconded By: Shane Colley

That this meeting be adjourned at 7:51p.m.

CARRIED

Mayor

Chief Administrative Officer

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