



Town of Spiritwood
Meeting Minutes
Regular Meeting October 14, 2025 - 07:00 PM

The regular meeting of the Council of the Town of Spiritwood was held in the Council Chambers at the Spiritwood Town Office, 212 Main Street, on October 14, 2025 at 7:00 p.m

Present:

Mayor Gary von Holwede	Councillor Ragnar Latus
Councillor Tess Mills	Councillor Shane Colley
Councillor John Go	Councillor Mark Corfield
	CAO Rhonda Saam

Absent:

Councillor James Bedi

1 CALL TO ORDER

A quorum being present, Mayor Von Holwede called the meeting to order at 7:00 p.m.

2 APPROVAL OF AGENDA

2.1 Adoption of the agenda to form part of the minutes

2025-0338

Moved By: Shane Colley

Seconded By: Tess Mills

That the agenda be adopted as presented.

CARRIED

3 ADOPTION OF MINUTES

3.1 Minutes of the regular meeting held September 23, 2025

2025-0339

Moved By: John Go
Seconded By: Shane Colley

That the minutes of the regular meeting on September 23, 2025 be approved as presented.

CARRIED

4 ACCOUNTS AND FINANCIALS

4.1 Accounts for Ratification, Cheque No. 34015 to 34038 & Payments 2038 to 2043 in the amount of \$64,121.48

2025-0340

Moved By: Shane Colley
Seconded By: Ragnar Latus

That the Accounts for Ratification, Cheque No. 34015 to 34038 & payments 2038 to 2043 to in the amount of \$64,121.48 be approved as presented.

CARRIED

4.2 Accounts for Approval, Cheque No. 34039 to 34069 & Payments 2044 to 2045 in the amount of \$49,653.40

2025-0341

Moved By: Shane Colley
Seconded By: Ragnar Latus

That the Accounts for Approval, Cheque No. 34039 to 34069 & Payments 2044 to 2045 in the amount of \$49,653.40 be approved as presented.

CARRIED

4.3 Bank Reconciliation for the month of September 2025

2025-0342

Moved By: Mark Corfield
Seconded By: John Go

That the Bank Reconciliation for the month of September 2025 be approved as presented.

CARRIED

4.4 Financial Statement for the month of September 2025

2025-0343

Moved By: Shane Colley
Seconded By: Mark Corfield

That the Financial Statement for the month of September 2025 be approved as presented.

CARRIED

5 REPORTS

2025-0344

Moved By: Shane Colley
Seconded By: Tess Mills

That the reports be filed as presented.

CARRIED

5.1 Chief Administrative Officer Verbal Report

5.2 Council Verbal Reports

6 UNFINISHED BUSINESS

6.1 Fall 2025 CHIF Provincial-Territorial Stream Intake

2025-0345

Moved By: Shane Colley

Seconded By: Ragnar Latus

That we accept the proposal from Associated Engineering to assist the Town of Spiritwood with submitting an application for the Fall 2025 CHIF (Canadian Housing Infrastructure Fund) Provincial-Territorial Stream Intake.

CARRIED

7 NEW BUSINESS

7.1 2025 SUMA Northwest Regional Meeting

2025-0346

Moved By: Mark Corfield

Seconded By: Tess Mills

That we send one town councillor to the 2025 SUMA Northwest Regional Meeting in Shellbrook on November 13.

CARRIED

7.2 Northern Lakes Economic Development - Strat Plan - Action Planning Session - Dec. 10, 2025

2025-0347

Moved By: Ragnar Latus

Seconded By: Shane Colley

That council complete and submit the Action Plan survey before November 28th, and any council and administration that is able to, can attend the Strat Plan Action Planning Session on December 10th, 2025.

CARRIED

7.2.1 2025 Lion's Senior Supper

2025-0348

Moved By: Mark Corfield

Seconded By: Shane Colley

That we donate the Civic Centre hall rental fees requested by the Spiritwood Lions Club for the Seniors Appreciation Supper on November 8, 2025, and one Councillor will attend and bring greetings as the town council representative; and,

That the damage deposit amount equal to the regular rental rate be paid in full by the Spiritwood Lions Club.

CARRIED

7.3 Town Office Closed - Wednesday, Dec. 10, 2025

2025-0349

Moved By: Mark Corfield

Seconded By: Tess Mills

That the town office will be closed for economic development meetings on Wednesday, December 10th, 2025.

CARRIED

7.4 Public Postal Service - CUPW National President

7.5 Tax Enforcement - Six Month Notice

2025-0350

Moved By: Shane Colley

Seconded By: Mark Corfield

That we proceed with acquiring title in accordance to the Tax Enforcement Act, and serve the "Six Month" notice to the following assessed properties:

- 1) Lot 2, Block T, Plan No. 75B03115
- 2) Lot 5, Block 19, Plan 60B07120
- 3) Lot 2, Block 27, Plan 76B03221
- 4) Lot 6, Block 25, Plan 68B07394

CARRIED

8 ADJOURNMENT

2025-0351

Moved By: John Go

Seconded By: Ragnar Latus

That this meeting be adjourned at 7:58 p.m.

CARRIED

Mayor

Chief Administrative Officer