



Town of Spiritwood
Meeting Minutes
Regular Meeting September 9, 2025 - 07:00 PM

The regular meeting of the Council of the Town of Spiritwood was held in the Council Chambers at the Spiritwood Town Office, 212 Main Street, on September 9, 2025 at 7:00 p.m

Present:

Deputy Mayor James Bedi	Councillor Ragnar Latus
Councillor Tess Mills	Councillor Shane Colley
Councillor John Go	Councillor Mark Corfield
	CAO Rhonda Saam

Absent:

Mayor Gary von Holwede

1 CALL TO ORDER

A quorum being present, Deputy Mayor Bedi called the meeting to order at 6:58 p.m.

2 APPROVAL OF AGENDA

2.1 Adoption of the agenda to form part of the minutes

2025-0213

Moved By: Shane Colley

Seconded By: Tess Mills

That the agenda be adopted as presented.

CARRIED

3 IN-CAMERA SESSION

4 ADOPTION OF MINUTES

4.1 Minutes of the regular meeting held August 26, 2025

2025-0214

Moved By: Ragnar Latus

Seconded By: John Go

That the minutes of the regular meeting on August 26, 2025 be approved as presented.

CARRIED

5 CORRESPONDENCE

2025-0215

Moved By: John Go

Seconded By: Shane Colley

That the correspondence be filed as presented.

CARRIED

5.1 Household Hazardous Waste Collection Event - Spiritwood - September 24, 2025

6 ACCOUNTS AND FINANCIALS

6.1 Accounts for Ratification, Cheque No. 33947 to 33968 and Payments #2031 to 2033 in the amount of \$41,411.39

2025-0216

Moved By: Ragnar Latus

Seconded By: John Go

That the Accounts for Ratification, Cheque No. 33947 to 33968 and Payments #2031 to 2033 in the amount of \$41,411.39 be approved as presented.

CARRIED

6.2 Accounts for Approval, Cheque No. 33969 to 33989 in the amount of \$101,083.45

2025-0217

Moved By: Mark Corfield

Seconded By: John Go

That the Accounts for Approval, Cheque No. 33969 to 33989 in the amount of \$101,083.45 be approved as presented.

CARRIED

6.3 Bank Reconciliation for the month of August 2025

2025-0218

Moved By: Mark Corfield

Seconded By: Tess Mills

That the Bank Reconciliation for the month of August 2025 be approved as presented.

CARRIED

6.4 Financial Statement for the month of August 2025

2025-0219

Moved By: Shane Colley

Seconded By: Mark Corfield

That the Financial Statement for the month of August 2025 be approved as presented.

CARRIED

7 REPORTS

2025-0220

Moved By: Mark Corfield

Seconded By: John Go

That the reports be filed as presented.

CARRIED

7.1 Chief Administrative Officer Verbal Report

7.2 Council Verbal Reports

7.3 Spiritwood Museum - 2024 Financial Report

8 UNFINISHED BUSINESS

8.1 Fall 2025 CHIF Provincial-Territorial Stream Intake

9 NEW BUSINESS

9.1 Lottery License #04-2025 - Hoe Down Homies

2025-0221

Moved By: Mark Corfield

Seconded By: Shane Colley

Councillor Latus declared a conflict and left the meeting at 7:12 pm.

That we approve Lottery License #04-2025 for the Hoedown Homies for a Local Authority Raffle under \$2500.

Councillor Latus returned to the council meeting at 7:16 pm.

CARRIED

9.2 Building Permit #09-2025SW - Covered Deck - Lot 10 Block 14 Plan BK4385

2025-0222

Moved By: John Go

Seconded By: Shane Colley

That we approve Building & Development Permit #09-2025SW to construct a Covered Deck at Lot 10 Block 14 Plan BK4385, with the condition of approval of compliance to the Town of Spiritwood Zoning Bylaws, and the building permit pending authorization from the Building Inspector.

CARRIED

9.3 Regional Recreation Practitioner Program - October 2025

2025-0223

Moved By: Ragnar Latus
Seconded By: Shane Colley

That we send a letter to the RM of Spiritwood asking them to be a partner and apply to the SPRA Regional Recreation Practitioner (RRP) Program to provide financial support for employing a full-time Recreation Practitioner.

CARRIED

9.4 2026 Spiritwood Folk Fest - Letter of Support Request
2025-0224

Moved By: Mark Corfield
Seconded By: Shane Colley

That we provide a letter of support for the 2026 Spiritwood Folk Fest Event, as requested from Northern Lakes Economic Development.

CARRIED

10 ADJOURNMENT
2025-0225

Moved By: Ragnar Latus
Seconded By: Tess Mills

That this meeting be adjourned at 7:15 p.m.

CARRIED

Mayor

Chief Administrative Officer