



Town of Spiritwood
Meeting Minutes
Regular Meeting May 27, 2025 - 07:00 PM

The regular meeting of the Council of the Town of Spiritwood was held in the Council Chambers at the Spiritwood Town Office, 212 Main Street, on May 27, 2025 at 7:00 p.m

Present:

Mayor Gary von Holwede	Councillor Ragnar Latus
Councillor Tess Mills	Councillor Mark Corfield
Councillor John Go	Councillor Shane Colley
Councillor James Bedi	CAO Rhonda Saam

Absent:

1 CALL TO ORDER

A quorum being present, Mayor Von Holwede called the meeting to order at 7:00 p.m.

2 APPROVAL OF AGENDA

2.1 Adoption of the agenda to form part of the minutes

2025-0110

Moved By: Ragnar Latus

Seconded By: Tess Mills

That the agenda be adopted as presented.

CARRIED

3 IN-CAMERA SESSION

4 ADOPTION OF MINUTES

4.1 Minutes of the regular meeting held April 22, 2025

2025-0111

Moved By: Mark Corfield

Seconded By: Jim Bedi

That the minutes of the regular meeting on April 22, 2025 be approved as presented.

CARRIED

4.2 Minutes of the public meeting held April 22, 2025

2025-0112

Moved By: Shane Colley

Seconded By: Mark Corfield

That the minutes of the public meeting on April 22, 2025 be approved as presented.

CARRIED

5 CORRESPONDENCE

2025-0113

Moved By: Jim Bedi

Seconded By: Shane Colley

That the correspondence be filed as presented.

CARRIED

5.1 Spiritwood Ball Diamond Restoration Committee - Spraying 2025

5.2 Sask Housing 2024 Annual Report

5.3 Light of Christ - 2025 Educational Property Tax Mill Rates

5.4 SUMAssure Insurance Appraisal Services - Introduction of Suncorp Valuations

6 ACCOUNTS AND FINANCIALS

6.1 Accounts for Ratification, Cheque No. 33676 to 33721 & Payments #1998 to 2003 in the amount of \$99,026.35

2025-0114

Moved By: Jim Bedi

Seconded By: Ragnar Latus

That the Accounts for Ratification, Cheque No. 33676 to 33721 and payments #1998 to 2003 in the amount of \$99,026.35 be approved as presented.

CARRIED

6.2 Accounts for Approval, Cheque No. 33722 to 33741 in the amount of \$43,277.07

2025-0115

Moved By: Tess Mills

Seconded By: Shane Colley

That the Accounts for Approval, Cheque No. 33722 to 33741 in the amount of \$43,277.07 be approved as presented.

CARRIED

6.3 Bank Reconciliation for the month of April 2025

2025-0116

Moved By: Mark Corfield

Seconded By: Shane Colley

That the Bank Reconciliation for the month of April 2025 be approved as presented.

CARRIED

6.4 Financial Statement for the month of April 2025

2025-0117

Moved By: Ragnar Latus

Seconded By: Jim Bedi

That the Financial Statement for the month of April 2025 be approved as presented.

CARRIED

6.5 2024 Draft Financial Statements - Sensus Chartered Professional Accountants Ltd.

2025-0118

Moved By: Ragnar Latus

Seconded By: Shane Colley

That we approve the audited draft financial statements for the year ended December 31, 2024 that were completed by Sensus Chartered Professional Accountants Ltd., and recognize that no subsequent events have occurred since January 1, 2025 that could have a significant impact on the municipality's operations or on these financial statements as approved.

CARRIED

7 REPORTS

2025-0119

Moved By: Mark Corfield

Seconded By: Shane Colley

That the reports be filed as presented.

CARRIED

7.1 Chief Administrative Officer Verbal Report

7.2 Council Verbal Reports

7.3 Northern Lakes Health Committee - April 2025 Meeting Minutes

8 UNFINISHED BUSINESS

8.1 Development Permit #D100-2025 - Lot 19,20 Block 21 Plan 61B02055 - Discretionary Use

2025-0120

Moved By: Mark Corfield

Seconded By: Ragnar Latus

That we acknowledge the letter to withdraw the application for Development Permit #D100-2025 for Discretionary Use of a Safe Home.

CARRIED

8.2 Sustainable Affordable Housing Study Grant through FCM - Request from Witchekan Lake First Nation

9 NEW BUSINESS

9.1 2025 Budget

9.2 Bylaw No. 560/25 - A Bylaw To Provide For Mill Rate - First Reading
2025-0121

Moved By: Mark Corfield

Seconded By: Ragnar Latus

That Bylaw No. 560/25, a bylaw to provide for mill rate, be read a first time.

CARRIED

9.3 Bylaw No. 561/25 - A Bylaw To Establish Mill Rate Factors - First Reading
2025-0122

Moved By: Jim Bedi

Seconded By: Tess Mills

That Bylaw No. 561/25 a bylaw to establish mill rate factors, be read a first time.

CARRIED

9.4 Bylaw No. 562/25 - A Bylaw To Provide For A Base Tax - First Reading
2025-0123

Moved By: Shane Colley

Seconded By: Mark Corfield

That Bylaw No. 562/25, a bylaw to provide for a base tax, be read a first time.

CARRIED

9.5 Building Permit #03-2025SW - Construct New Deck - Lot 17 Block 5 Plan AP518
2025-0124

Moved By: Ragnar Latus

Seconded By: Jim Bedi

That we approve Building & Development Permit #03-2025SW to construct a new deck at Lot 17 Block 5 Plan AP518, with the condition of approval of compliance to the Town of Spiritwood Zoning Bylaws, and the building permit pending authorization from the Building Inspector.

CARRIED

9.6 Building Permit #04-2025SW - Construct New Deck - Lot 28 Block 21 Plan 61B02055
2025-0125

Moved By: Tess Mills

Seconded By: Shane Colley

That we approve Building & Development Permit #04-2025SW to construct a new deck at Lot 28 Block 21 Plan 61B02055, with the condition of approval of compliance to the Town of

Spiritwood Zoning Bylaws, and the building permit pending authorization from the Building Inspector.

CARRIED

9.7 Appointment - Acting Town Foreman Position

2025-0126

Moved By: Mark Corfield

Seconded By: Shane Colley

That Brad Nordquist is appointed as Acting Foreman and that he be compensated with a payment of \$350 per month, effective mid February 2025, until end of May 2025, when the Town Foreman returns to work fom Workers Compensation Leave.

CARRIED

9.8 2025 UMAAS Convention & Tradeshow - June 4-6, 2025

2025-0127

Moved By: Shane Colley

Seconded By: Tess Mills

That we approve sending Rhonda Saam to the 2025 UMAAS Convention from June 4 & 5, 2025 in Saskatoon.

CARRIED

9.9 Roadway Maintenance Request - 850 Highway No. 3

2025-0128

Moved By: Mark Corfield

Seconded By: Ragnar Latus

That we hire P. Construction to repair the roadway located at 850 Highway No. 3, from the curve to the spruce tree at the entrance of the yard site by applying additional gravel.

CARRIED

9.10 Backflow Prevention Valve Installation - Spiritwood Public Library

2025-0129

Moved By: Jim Bedi

Seconded By: John Go

That we approve the quote from Gatzke Mechanical to install a backflow prevention valve at the Spiritwood Public Library.

CARRIED

9.11 2025 Summer Labour Positions

2025-0130

Moved By: Mark Corfield

Seconded By: Shane Colley

That we hire the following two summer students, effective July 2, 2025 at a wage rate of \$15.50/hr, and the students will be under the supervision of the Economic Development Officer and the CAO;

Brooklyn Saam

Alexis Beaulieu

CARRIED

9.12 SUMA Regional Roadshow - Northwest Regional Meeting - Shellbrook - June 20, 2025

2025-0131

Moved By: Shane Colley

Seconded By: Tess Mills

That we approve sending Councillor John Go to the SUMA Regional Roadshow, Northwest Regional Meeting in Shellbrook on June 20, 2025.

CARRIED

9.13 Mixed Recyclables & Waste Container Purchases

2025-0132

Moved By: Jim Bedi

Seconded By: Mark Corfield

That we ratify the decision to approve the quote from Busch Systems for 2 mixed recyclables-waste and 2 waste containers in the amount of \$3,265.35 plus applicable taxes.

CARRIED

9.14 Idyllwild Lodge Auxilliary - Gazebo - Donation Request

2025-0133

Moved By: Shane Colley

Seconded By: Mark Corfield

That we decline the financial donation request from Idyllwild Lodge Auxilliary Inc.

CARRIED

9.15 Stump Grinding Quotes

2025-0134

Moved By: Ragnar Latus

Seconded By: Mark Corfield

That we approve the quote from Donald Wingerter, in the amount of \$2240 plus tax, to grind 28 tree stumps in town as discussed.

CARRIED

9.16 Offer to Purchase - Lot 8 Block 15 BK4385

2025-0135

Moved By: Shane Colley

Seconded By: Jim Bedi

That we approve the offer from Jason Ginther to purchase Lot 8 Block 15 Plan BK4385 in the amount of \$5,000 plus GST.

CARRIED

9.17 Drainage @ 113 Sixth Street West - Lot 11,12 Block 15 Plan BK4385

2025-0136

Moved By: Shane Colley

Seconded By: Jim Bedi

That we approve the request from Beaulac Funeral Home to have their contractor place a drainage culvert under the roadway at sixth street west directing the water flow to the west ditch across from the front of the building.

CARRIED

9.18 Household Hazardous Waste Collection Event

2025-0137

Moved By: Mark Corfield

Seconded By: Tess Mills

That we organize a Household Hazardous Waste Collection Event, option 4, through Product Care in September 2025.

CARRIED

10 ADJOURNMENT

2025-0138

Moved By: John Go

Seconded By: Ragnar Latus

That this meeting be adjourned at 8:41 p.m.

CARRIED

Mayor

Chief Administrative Officer