



**Town of Spiritwood**  
**Meeting Minutes**  
**Regular Meeting April 22, 2025 - 07:00 PM**

The regular meeting of the Council of the Town of Spiritwood was held in the Council Chambers at the Spiritwood Town Office, 212 Main Street, on April 22, 2025 at 7:00 p.m

Present:

Mayor Gary von Holwede      Councillor Ragnar Latus

Councillor Tess Mills      Councillor Mark Corfield

Councillor John Go      Councillor Shane Colley

Councillor James Bedi      CAO Rhonda Saam

Absent:

---

**1      CALL TO ORDER**

A quorum being present, Mayor Von Holwede called the meeting to order at 7:00 p.m.

---

**2      APPROVAL OF AGENDA**

**2.1      Adoption of the agenda to form part of the minutes**

2025-0093

**Moved By:** Shane Colley

**Seconded By:** John Go

That the agenda be adopted as presented.

**CARRIED**

---

**3      IN-CAMERA SESSION**

---

**4      ADOPTION OF MINUTES**

---

**4.1 Minutes of the public meeting held April 8, 2025**

2025-0094

**Moved By:** Jim Bedi

**Seconded By:** Tess Mills

That the minutes of the public meeting on April 8, 2025 be approved as presented.

**CARRIED**

---

**4.2 Minutes of the regular meeting held April 8, 2025**

2025-0095

**Moved By:** John Go

**Seconded By:** Shane Colley

That the minutes of the regular meeting on April 8, 2025 be approved as presented.

**CARRIED**

---

**5 DELEGATIONS**

---

**5.1 Spiritwood Victim Services - Stephanie Lyback - 7:05 PM**

*Stephanie Lyback with Spiritwood Victim Services entered the council meeting at 7:00 pm.*

Discussed the services offered through Victim Services for the community.

Stephanie left the council meeting at 7:10 pm.

---

**5.2 Spiritwood R.C.M.P. - Sgt. Parenteau - 7:20 PM**

*Sargeant Parenteau entered the council meeting at 7:10 pm.*

Discussed the Spiritwood RCMP quarterly report and the new body cameras and associated software.

*Sargeant Parenteau left the council meeting at 8:10 pm.*

---

**6 ACCOUNTS AND FINANCIALS**

---

**6.1 Accounts for Ratification, Cheque No. 33661 to 33672 and Payment #1996 in the amount of \$29,779.71**

2025-0096

**Moved By:** Jim Bedi

**Seconded By:** Mark Corfield

That the Accounts for Ratification, Cheque No. 33661 to 33672 and Payment #1996 in the amount of \$29,779.71 be approved as presented.

**CARRIED**

---

**6.2 Accounts for Approval, Cheque No. 33673 to 33675 and Payment #1997 in the amount of \$1,041.20**

2025-0097

**Moved By:** Shane Colley

---

**Seconded By:** Mark Corfield

That the Accounts for Approval, Cheque No. 33673 to 33675 and payment #1997 in the amount of \$1,041.20 be approved as presented.

**CARRIED**

---

**6.3 Bank Reconciliation for the month of March 2025**

2025-0098

**Moved By:** Shane Colley

**Seconded By:** John Go

That the Bank Reconciliation for the month of March 2025 be approved as presented.

**CARRIED**

---

**6.4 Financial Statement for the month of March 2025**

2025-0099

**Moved By:** Jim Bedi

**Seconded By:** Shane Colley

That the Financial Statement for the month of March 2025 be approved as presented.

**CARRIED**

---

**7 REPORTS**

2025-0100

**Moved By:** Shane Colley

**Seconded By:** John Go

That the reports be filed as presented.

**CARRIED**

---

**7.1 Chief Administrative Officer Verbal Report**

**7.2 Council Verbal Reports**

**8 UNFINISHED BUSINESS**

**8.1 Development Permit #D100-2025 - Lot 19,20 Block 21 Plan 61B02055 - Discretionary Use**

**8.2 Sustainable Affordable Housing Study Grant through FCM - Request from Witchehan Lake First Nation**

**8.3 North Central Mutual Aid Association**

2025-0101

**Moved By:** Shane Colley

**Seconded By:** Mark Corfield

That we do not participate in the North Central Mutual Aid Association program at this time.

**CARRIED**

---

**8.4 Development Permit #D101-2025 - Lot 9,10 Block 16 Plan BK4385 - Discretionary Use**

2025-0102

---

**Moved By:** Jim Bedi  
**Seconded By:** John Go

That we approve the discretionary use Development Permit #D101-2025 for Lot 9, 10 Block 16 Plan BK4385 to operate as a Day Care Facility, with the following conditions;

- \* that all applicable licenses and permits be obtained prior to operation of the day care;
- \* comply with the Town of Spiritwood Zoning Bylaw.

**CARRIED**

---

**9 NEW BUSINESS**

---

**9.1 Dust Control - Calcium Chloride Application**  
2025-0103

**Moved By:** Jim Bedi  
**Seconded By:** Shane Colley

That we approve the quote from Triple S Transport/Green Earth Road Spraying in the amount of \$0.55/liter for the calcium chloride application for dust control in 2025.

**CARRIED**

---

**9.2 Disposal of Tax Title Property - Lot 14 Block 11 Plan CA5071**  
2025-0104

**Moved By:** Tess Mills  
**Seconded By:** Mark Corfield

That we proceed with disposal of tax title property on Lot 14 Block 11 Plan CA5071 by advertising said property for sale by tender in the Spiritwood Herald for two weeks, and that tenders be submitted to Town of Spiritwood and be postmarked by June 2, 2025.

**CARRIED**

---

**9.3 Lottery License #02-2025 - Grand Ole Opry - May 2025**  
2025-0105

**Moved By:** Shane Colley  
**Seconded By:** Tess Mills

That we approve Lottery License #02-2025 for the Grand Ole Opry for a Local Authority Raffle under \$2500.

**CARRIED**

---

**9.4 Access Communications - Request for Approval for Cable Replacement**  
2025-0106

**Moved By:** John Go  
**Seconded By:** Ragnar Latus

That we approve the construction project from Access Communications to repair and replace existing underground cable between the poles at 305 First Avenue East in Spiritwood.

**CARRIED**

---

**9.5 Well Casing Spool Adaptor Replacement - Elk Point**  
2025-0107

---

**Moved By:** Shane Colley

**Seconded By:** Jim Bedi

That we approve the quote from Elk Point Drilling Corp for the 8" Well Casing 4" Standard Spool in the amount of \$18,324.00.

**CARRIED**

---

**9.6 Interest on Property Tax Request - 112 Memorial Drive**

2025-0108

**Moved By:** Shane Colley

**Seconded By:** Tess Mills

That we do not waive the interest charges on property taxes for 112 Memorial Drive.

**CARRIED**

---

**10 ADJOURNMENT**

2025-0109

**Moved By:** Mark Corfield

**Seconded By:** Ragnar Latus

That this meeting be adjourned at 8:50 p.m.

**CARRIED**

---

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer