



**Town of Spiritwood**  
**Meeting Minutes**  
**Regular Meeting March 11, 2025 - 07:00 PM**

The regular meeting of the Council of the Town of Spiritwood was held in the Council Chambers at the Spiritwood Town Office, 212 Main Street, on March 11, 2025 at 7:00 p.m

Present:

Deputy Mayor James Bedi	Councillor Ragnar Latus
Councillor Tess Mills	Councillor Shane Colley
Councillor John Go	Councillor Mark Corfield via electronic means
	CAO Rhonda Saam

Absent:

Mayor Gary von Holwede

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**1 CALL TO ORDER**

A quorum being present, Deputy Mayor Bedi called the meeting to order at 7:05 p.m.

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**2 IN-CAMERA SESSION**

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**3 APPROVAL OF AGENDA**

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**3.1 Adoption of the agenda to form part of the minutes**

2025-0050

**Moved By:** Tess Mills

**Seconded By:** John Go

That the agenda be adopted as presented.

**CARRIED**

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**4 ADOPTION OF MINUTES**

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**4.1 Minutes of the regular meeting held February 25, 2025**

2025-0051

**Moved By:** Shane Colley

**Seconded By:** Ragnar Latus

That the minutes of the regular meeting on February 25, 2025 be approved as presented.

**CARRIED**

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**5 CORRESPONDENCE**

2025-0052

**Moved By:** Ragnar Latus

**Seconded By:** Tess Mills

That the correspondence be filed as presented.

**CARRIED**

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**5.1 2025 SAMA Annual Meeting - Revaluation**

**5.2 Minister of Government Relations - Prioritize Canadian Goods and Services**

**5.3 SGI - Business Recognition Assessment - May 2025**

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**6 ACCOUNTS AND FINANCIALS**

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**6.1 Accounts for Ratification, Cheque No. 33569 to 33594 & payments #1982 to 1986 in the amount of \$62,095.47**

2025-0053

**Moved By:** Shane Colley

**Seconded By:** John Go

That the Accounts for Ratification, Cheque No. 33569 to 33594 and payments #1982 to 1986 in the amount of \$62,095.47 be approved as presented.

**CARRIED**

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**6.2 Accounts for Approval, Cheque No. 33595 to 33613 & Payments #1987 to 1988 in the amount of \$27,668.33**

2025-0054

**Moved By:** John Go

**Seconded By:** Shane Colley

That the Accounts for Approval, Cheque No. 33595 to 33613 and payments #1987 to 1988 in the amount of \$27,668.33 be approved as presented.

**CARRIED**

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**7 REPORTS**

2025-0055

**Moved By:** John Go

**Seconded By:** Shane Colley

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That the reports be filed as presented.

**CARRIED**

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**7.1 Chief Administrative Officer Verbal Report**

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**7.2 Council Verbal Reports**

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**7.3 Northern Lakes Health Committee - February 2025**

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**7.4 RM of Spiritwood - 2024 Fire Department Unaudited Financials**

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**8 UNFINISHED BUSINESS**

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**8.1 Window Replacement Town Office**

2025-0056

**Moved By:** John Go

**Seconded By:** Ragnar Latus

That we approve the quote from Timber Spirit Supply to replace and install the windows at the Town Office in the amount of \$7,587.96 plus taxes.

**CARRIED**

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**9 NEW BUSINESS**

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**9.1 Outstanding Utility Arrears - March 2025 - Over 90 Days**

2025-0057

**Moved By:** Shane Colley

**Seconded By:** Tess Mills

That Council approves forwarding the attached listing of outstanding utility accounts past due 90 days, to the Tax Rolls if they remain unpaid as of March 11, 2025.

**CARRIED**

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**9.2 Lottery License #01-2025 - Cross Country Quilters - April 2025**

2025-0058

**Moved By:** Shane Colley

**Seconded By:** John Go

That we approve Lottery License #01-2025 for the Cross Country Quilters for a Local Authority Raffle under \$2500.

**CARRIED**

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**9.3 Building Permit #02-2025SW - Lot 23 Block 3 Plan AP518 - Renovations**

2025-0059

**Moved By:** Ragnar Latus

**Seconded By:** Tess Mills

That we approve Building & Development Permit #02-2025SW to perform renovations on the building located on Lot 23 Block 3 Plan AP518, with the condition of approval of compliance to the Town of Spiritwood Zoning Bylaws, and the building permit pending authorization from the Building Inspector.

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**CARRIED**

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**9.4 Development Permit #D100-2025 - Lot 19,20 Block 21 Plan 61B02055 - Discretionary Use  
2025-0060**

**Moved By:** John Go

**Seconded By:** Shane Colley

That a discretionary notice for Development Permit #D100-2025, be sent to assessed owners of property within 75 meters of the boundary of Lot 19/20 Block 21 Plan 61B02055 and set a public meeting for 6:45pm on April 8, 2025, to consider the application along with the report of the development officer, and any written or verbal submissions received by council.

**CARRIED**

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**9.5 Town Office Caretaker - 2025-2026 Renewal  
2025-0061**

**Moved By:** Ragnar Latus

**Seconded By:** Shane Colley

That we renew the town office caretaker contract with Antonio Rosal at a monthly contract rate of \$250 for a 1 year term effective April 1, 2025 to March 31, 2026.

**CARRIED**

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**10 ADJOURNMENT  
2025-0062**

**Moved By:** Mark Corfield

**Seconded By:** Ragnar Latus

That this meeting be adjourned at 7:36 p.m.

**CARRIED**

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Mayor

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Chief Administrative Officer