

Town of Spiritwood Statement of POLICY and PROCEDURE			
Department:	Public Works	Policy No.	11
Section		Issued:	
Subject:	Trees and Shrubs on Town Property	Effective:	
Council Resolution # and Date:	2014-036 February 25, 2014	Page:	2
Issued By:		Replaces:	
Approved By:	Councillor Bedi/Wingerter	Dated:	

1. POLICY

- 1.01 The Town has to ensure that trees which are planted on Town property are in accordance with the safety and aesthetic plans of the Town of Spiritwood

2. PURPOSE

- 2.01 The purpose of this policy is to:
- To assist with the care and maintenance of trees on boulevards

3. SCOPE

- 3.01 This Statement of Policy and Procedure applies to the Public Works Department.

4. RESPONSIBILITY

- 4.01 The owner or occupant of any property abutting a boulevard shall be responsible for the general care and maintenance of such boulevard including maintenance of Trees and Shrubs.

5. PROCEDURE

- 5.01 All requests are to be in writing and must indicate the type of tree/shrub to be planted and the specific location of the planting.
- 5.02 All requests are to be approved by Council prior to any planting being undertaken.
- 5.03 Planting will not be permitted where site lines and visibility might be impaired by the growth of plants.

- 5.04 Any plants placed on Town property which interfere with operations of the Town will be removed and there will be no reimbursement to the person who planted the trees or shrubs. The Town will make a reasonable attempt to notify the owner prior to removal of the plantings, in case the owner wished to transplant the tree or shrub, but in no case shall the Town of Spiritwood or its employees be held liable for loss of plantings.
- 5.05 All requests for removal of trees or shrubs and must indicate the type of tree/shrub to be removed and the location as well as why the tree or shrub should be removed.
- 5.06 It is illegal to prune any elm trees during the provincial elm pruning ban which runs from April 1st to August 31st.